

PRIVACY STATEMENT DATA PROCESSING OPERATION: 'SiNFONiA STAKEHOLDERS CONTACTS DATABASE'

Introduction

Nanomaterials hold great potential for the improvement of quality of life and address grand challenges such as save precious resources and reduce waste. EU-funded SiNFONiA project aims at ensuring the safe development and application of this emerging, cutting-edge technology in diverse areas. At the INL - International Iberian Nanotechnology Laboratory, the SiNFONiA project have supported the creation of a new research group fully dedicated to the assessment of manufactured nanomaterials that ensure human health and environmental safety, led by a high-profile researcher (ERA Chair).

SiNFONiA aims at attracting and maintaining a team of excellent capabilities in the nanosafety research domain, particularly in the emerging area of evaluating the safety of nanomaterials. The overall objective of the SiNFONiA project is to boost RTD activities in the nanosafety ecosystem and strengthen the research and innovation potential of INL.

The activities of the nanosafety research group will not only support creating a research-excellence environment at INL, but will also mobilize regional, national, and international stakeholders and increase the national research and innovation performance of Portugal in the area of nanosafety. Bringing to market technology that is safe and trusted by the end-users and consumers is a fundamental necessity and the foundation for all current and future deployment and acceptance of nanotechnology.

Purpose

The purpose of this data processing operation is: subscription to the SiNFONiA newsletters; receipt of publications and events announcements; dissemination of the SiNFONiA activities; information about the SiNFONiA project, services and contests; promotion of innovation and technology transfer; invitation to participate in survey forms and other communications activities.

Description of the data processing operation

The Personal Data is stored in a database of INL named "SiNFONiA Stakeholders Contacts Database".



Data processed

The data processed, including personal data, contain the following: complete name, place of work, department and position held, and e-mail address.

Controller of the processing operation

INL is responsible for the management of the data processed under this operation.

Legal Basis

The processing of personal data is required to contact and receive information regarding the activities developed by the SiNFONiA Project. Therefore, not providing the required personal data or not accepting the privacy statement concerning this data processing operation will render it impossible to register, submit or receive information regarding said activities. In accordance with the [INL Data Protection Policy](#), the personal data obtained from your submission will be incorporated into a record, property of the INL, located in Braga, at Avenida Mestre José Veiga s/n having implemented all security measures.

Security Measures

The INL shall ensure that it has in place appropriate technical and organisational measures to protect against unauthorised or unlawful processing of Personal Data and against accidental loss or destruction of, or damage to, Personal Data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures.

Recipients of the data

The INL Staff will have access to the personal data, as well as the project's contractors and, if requested, the Program Managing Authorities ([H2020](#)).

Contractors are defined as service providers engaged by the SiNFONiA Project to perform specific tasks related to the execution of the project. Contractors shall have access to personal data on a specific need-to-know basis, they shall be made aware of this privacy statement and they shall undertake obligations no less onerous than those contained in this statement.

Personal data will not be used for other purposes than those described above. Except for the situations referred to in the previous paragraphs they will not be disclosed to any third parties.



Legality of processing

Processing is necessary for the performance of the tasks carried out on SiNfONiA Project, under Grant Agreement n° 857253.

Provision, access and rectification of the data

Each person has the right to access his or her own personal data and the right to correct any inaccurate or incomplete personal data, as well as to request the removal of his or her personal data, which will be implemented within 10 working days after your specific request will be deemed legitimate. Queries concerning the processing of personal data may be addressed to the following email: sinfonia@inl.int

Time limit for storing data

Records shall be retained until the request for removing the personal data from "SiNfONiA Stakeholders Contacts Database".

